



YRC Reimer  
Po BOX 875  
Winnipeg, MB Canada R3C 2S5  
YRC.Com ReimerExpress.com

## Automatic Credit Card Program - CAD

### Requirements

- Customer must have an account with YRC Reimer.
- Customer must not be on driver collect. If the customer is on driver collect it must be removed from driver collect. In return, we must get authorization to charge all freight bills to their credit card. All open freight bills are charged to the card every cycle.
- The customer must pay all outstanding freight bills before they are placed on the program. We will send a list of open freight bills to the customer at the time of setup.
- This program is to save time for the customer and YRC Reimer. If the card continually declines or the card declines two consecutive cycles. The customer will be removed from this program and not placed back on for at least 60 days after removal. After re-instatement, if the customer has one more decline, they will be removed from the program permanently.
- All credit card transactions must be refunded to the credit card.

### Process

- The customer will receive a notice of all open invoices on their account on the 10<sup>th</sup>, 20<sup>th</sup>, and 30<sup>th</sup> of every month, unless it falls on a weekend. Saturday transmissions will be sent on Friday and Sunday transmissions will be sent on Monday. The customer's card will then be charged the following business day.
- A statement will be faxed/emailed to the customer listing the outstanding freight bills on the account with a message that the total amount of the statement was charged to their credit card.
- The customer will continue to receive their invoices in the mail or email. As another alternative please use myyrc.com to get any invoices that are needed before the charge occurs. Once the payment is made the invoices are not available.
- All charges will be in Canadian dollars.

### Disputes

All bill disputes must be handled through our Customer Service Department, phone # 800-610-6500. An overcharge claim form must be filed. Refunds will be adjusted through the credit card.

### Credit Card Department

Credit card issues should be directed to our Payment Processing hotline at 913-344-4129 or e-mail [creditcardpayments@yrcw.com](mailto:creditcardpayments@yrcw.com).

**Please fill out the attached and fax both pages to Credit Card Team at 913-266-4042 or e-mail [creditcardpayments@yrcw.com](mailto:creditcardpayments@yrcw.com).**



YRC Reimer  
 Po BOX 875  
 Winnipeg, MB Canada R3C 2S5  
 YRC.Com ReimerExpress.com

## AUTO CREDIT CARD AUTHORIZATION – CAD

\*\*FAX TO (913) 266-4042\*\*

I authorize YRC Reimer to charge all shipments billed to (Name of customer) to my credit card based on the information I have listed below. This agreement is in effect until Reimer Express Lines has confirmed receiving written notice by the cardholder to cancel agreement. Cardholder must notify YRC Reimer immediately of any changes made to the following information.

Card Holder Name: \_\_\_\_\_  
 Company: \_\_\_\_\_  
 Card Holder Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Phone # \_\_\_\_\_  
 Email Address \_\_\_\_\_

Card # \_\_\_\_\_  
 Visa  \_\_\_\_\_ Master Card  \_\_\_\_\_ American Express  \_\_\_\_\_  
 Expiry Date (MM/YY) \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Disclaimer**

Shipper understands and agrees that all charges related to these shipments will be charged by Reimer Express Lines to the above credit card after this document has been signed by the cardholder. If the credit card is denied, Reimer Express Lines will notify the cardholder to obtain an alternate form of payment. **No shipment will be delivered prior to payment.**

---

**For Internal Use Only**

Pro Numbers: \_\_\_\_\_  
 Submitted by: \_\_\_\_\_  
 \_\_\_\_\_  
 Authorization # \_\_\_\_\_